

Owen Sound Summer Streetfest

Friday, JULY 6th, 2018 ~ 10 am to 10:30 pm

Welcome to our 2nd Annual Owen Sound Summer Streetfest in beautiful downtown Owen Sound.

Please be sure to fill out your registration form in full so our office can process the registration and do their best to accommodate requests.

***Vendor space is limited so be sure to register early.
Spaces will be assigned on a first come, first served basis.***

VENDOR REGISTRATION FORM (Please return by June 15, 2018)

NAME OF BUSINESS:		# OF SPACES REQ. (12 long x 10 ft. wide) - due to Fire Regulations width may not exceed 10 feet
ADDRESS (INCLUDING POSTAL CODE):		<input type="checkbox"/> OSDIA MEMBER <input type="checkbox"/> NON-PROFIT COMMUNITY GROUP <input type="checkbox"/> ARTIST / ARTISAN (FREE) <input type="checkbox"/> NON-OSDIA COMMERCIAL VENDOR
CONTACT PERSON(S):		POWER REQUEST: <input type="checkbox"/> YES <input type="checkbox"/> NO One outlet / 15 amp service. Limited.
EMAIL:		PHONE:
WEBSITE:		CELL:
WHAT WILL YOU BE SELLING? (Please provide details)		<input type="checkbox"/> ARTWORK / HANDCRAFTED ITEMS (PLEASE SPECIFY) <input type="checkbox"/> MERCHANDISE (PLEASE SPECIFY) <input type="checkbox"/> FOOD (PLEASE SPECIFY) <input type="checkbox"/> OTHER (PLEASE SPECIFY) <i>↩ Please provide details in space provided.</i>
SUBMITTED BY:		SIGNATURE*: <i>* Typing your name serves as an electronic signature</i>
DATE RECEIVED	ADDITIONAL NOTES	SPACE #

Please fill out form in full and return to the OSDIA office along with your certificate of insurance.

OSDIA, 854 2nd Avenue East, Owen Sound, ON N4K 2H3 / DIAInfo@OwenSound.ca / 519.376.9225

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STREET FESTIVAL LOCATION: Closed off area will be on 2nd Avenue East from 7th Street to 10th Street.

OSDIA MEMBERS Businesses not located in the closed off area will be assigned a spot as close as possible to their business location.	ARTISTS / ARTISANS Artists and artisans are welcome to exhibit in the Owen Sound Summer Streetfest however all participants must be approved and assigned space by the OSDIA office.	NON-PROFIT COMMUNITY GROUP/CHARITY All NFP Groups and Charities participating in the event must be approved by and assigned space by the OSDIA office.	NON-OSDIA MEMBER COMMERCIAL VENDOR All non-members participating in the event must be approved by and assigned space by the OSDIA office.
FREE	FREE	FREE	FREE

**Note to Not-For-Profits & Charities: If you have already made arrangements with a Downtown business to use their storefront, you still are required to register with the OSDIA office for the purpose of event coordination. Thank you.*

THE DETAILS

- Set-up time is between 7:00 am and 9:00 am
- Event goes rain or shine.
- No generators allowed.
- Power requirements are on a “first come first served” basis. Be sure to make request on registration form.
- Vendors are **required to clean up** litter and debris from their site.

THE RULES

- Vendors **MUST** remain until 6:00 pm, however we hope that you will stay until 8 pm when our family programs wrap up.
- Motorized vehicles will **NOT be permitted** on the Festival site (after 9 am and before 6 pm).

THE REGULATIONS

- Vendors serving food **MUST** comply with Public Health Regulations. Temporary Food Establishment Forms are available at the Grey Bruce Health Unit. Applications **MUST** be submitted to Public Health for approval no later than 14 days prior to event.
- If your business is not located within the Festival area on Second Avenue East, we will require a copy of your Certificate of Insurance for a minimum of \$2 million Liability, naming the **Owen Sound Downtown Improvement Area** as an additional insured. This Certificate **MUST** be attached to the Registration form when it is returned to the OSDIA office.

You MUST comply with all event rules and regulations and follow directions issued by event marshals and coordinators. Failure to comply may result in removal from this event.

WAIVER:

The OSDIA, its staff, Board of Management, volunteers, and membership are not responsible for lost, stolen or damaged articles or for any personal injuries occurring at or in connection with this event.

Signature * *Typing your name serves as an electronic signature*

Date