

**Owen Sound Downtown Improvement Area Board of Management
BOARD MEETING MINUTES**

July 11th, 2018– 5:33 p.m. to 6:50 p.m.

OSDIA Board Room

Present: Chair Parsons, Francesca Dobbyn, Jacquie Furtner, Councillor Koepke, Ron Cole, Kathy Hannen

Regrets: Dianne Mattice, Jeff Fluney, Councillor O’Leary, Wayne Ritchie

Staff: Deb Blackshaw

1. Meeting Call to Order

The meeting was called to order by Chair Parsons at 5:33 p.m.

2. Call for Additional Business

- 2.1 Potential Golden Broom Award
- 2.2 Response to Traffic Management Proposal for the 10th Street Bridge Replacement

3. Disclosure of Pecuniary Interests

None

4. Confirmation Board Meeting Minutes

4.1 Approval of the minutes of the June 27th, 2018 Meeting.

Motion: THAT the minutes of the June 27th, 2018 meeting be approved.

Moved by: Jacquie Furtner

Seconded by: Kathy Hannen

Carried

5. Public Question Period

None

6. Correspondence Received for which Direction is Required

6.1 None

7. Reports by Directors and Staff

7.1 Personnel

Move to Closed Session

Motion: That the OSDIA Board of Management move to Closed Session to consider matters regarding identifiable individuals as related to appointments to the Board at 5:25 p.m.

Moved by: Marion Koepke

Seconded by: Jacquie Furtner

Carried

Motion: THAT the OSDIA Board of Management move to open session.

Moved by: Chair Parsons

Carried

7.2 Marketing – In the absence of Councillor O’Leary, Deb Blackshaw advised that there the Marketing Meeting for July would be at the end of the month. There was discussion how to have more activities in the 700 and 1000 blocks for the Hottest Street Sale. Deb Blackshaw advised that the promotion for the Classic Car Show were in place and would begin during the week of July 16th. Car Show flyers are going to be distributed at a number of upcoming area Car Shows.

7.3 Owen Sound Police Services Report - No Report due to Inspector Fluney’s absence.

7.4 Treasurer’s Report –

7.4.1 Treasurer Kathy Hannen gave an overview of the July 10th Financial Statements.

Motion: That the July 10th, 2018 Financial Statement be approved as presented.

Moved by: Kathy Hannen

Seconded by: Francesca Dobbyn

Carried

7.4.2 Deb Blackshaw advised that with the departure of Rodney Rodger from the Board it is necessary to appoint a replacement signing authority. Director Cole volunteered to have his name added to Authorized Signing Authorities.

Motion: THAT Ron Cole be authorized as a signing authority on the OSDIA’s bank accounts.

Moved by: Councillor Koepke

Seconded by: Jacquie Furtner

Carried

8. **Matters Postponed**

8.1 Discussion of Date and Logistics of Public Meeting – The meeting was established for Thursday, August 30th, 2018 at the Bayshore Community Centre. This meeting will be an information meeting with the City doing a presentation along with a presentation by Jacquie Furtner on behalf of the OSDIA. Notice of Public Meeting will be included in the upcoming July newsletter along with an additional flyer inserted in the newsletter. There will be additional notice sent via email to the membership closer the date. The Executive will meet the week of July 23rd, 2018 to draft a 2019 budget.

8.2 Review of Board Application – Dealt with in item #7.1

8.3 Vice Chair Nomination – Jacquie Furtner volunteered to take on the Vice Chair position for the remainder of the Board’s term.

9. **Motions for which Notice Was Previously Given**

9.1 None

10. **Discussion of Additional Business**

10.1 Golden Broom Award – As a result of the Downtown Revitalization Project there was a recommendation that we recognize a business that has an exceptional storefront. The award would be part of the annual Business Excellence Awards. After discussion the Board decided not to move forward at this time.

10.2 – Response to Traffic Management Proposal for the 10th Street Bridge Replacement - The Board instructed staff to send comments to the City and Engineering Company regarding the Traffic Management proposal for the 10th Street Bridge Replacement. Staff was also instructed to send the comment sheet provided by the City to the OSDIA membership requesting that they make comment prior to the August 7th, 2018 deadline.

11. CORRESPONDENCE PROVIDED FOR INFORMATION

11.1 None

12. Notice of Motion

12.1 None

13. Adjournment

Chair Parsons adjourned the meeting on 6:50 p.m.

Chair Parsons