

**SPECIAL MEETING NOTICE**  
**Owen Sound Downtown Improvement Area**  
**Board of Management**

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**DATE:** Wednesday, November 21, 2018  
**TIME:** 7:00 p.m.  
**LOCATION:** Shore Room – Bayshore Community Centre

**EXPLANATION OF BOARD DECISIONS:**

**1. Reorganization of the Owen Sound Downtown Improvement Area Office**

After a thorough review of ideas and options regarding the restructuring of the Owen Sound Downtown Improvement Area (OSDIA) and in consideration of the imminent retirement of the current DIA manager, the following proposal is being presented to the membership.

- City of Owen Sound to provide staffing for administration, street maintenance, events, and beautification.
- Staffing changes of the current OSDIA will result in the accommodation of the immediate retirement of the current OSDIA Manager, an opportunity for employment of the maintenance staff with the City, and completion of employment for the Communications Co-Ordinator in the OSDIA office.
- City of Owen Sound to provide a point of contact for issues related to OSDIA by its membership and the public
- OSDIA Board of Management to remain in control of their own budget, make decisions on the mandate of the OSDIA and provide direction to the City on events and other initiatives which will take place in the downtown as well as be responsible for the direction of Marketing and Promotion of Downtown Owen Sound

**2. Changes to Parking**

The OSDIA Board of Management is presenting an initiative of “business sponsored parking” as follows:

- Current parking on 2<sup>nd</sup> Avenue East between 7<sup>th</sup> Street East and 11<sup>th</sup> Street East will remain as 2 hours complimentary parking
- Parking on all other streets where meters are currently installed will be complimentary 2 hour parking and meters will be removed
- Parking in all Municipal Lots (including Lot 9 on 1<sup>st</sup> Avenue West between 9<sup>th</sup> Street West and 10<sup>th</sup> Street West) will be complimentary 9 hour parking

**3. 2019 OSDIA Budget**

- A proposed 2019 budget to support the above proposals will be presented to the membership for approval

**The decision of the OSDIA Board is  
to review the above changes again in two(2) years time**

***Please see below Section 204, Subsections 4, 5 & 6 of the Ontario Municipal Act. These sections refer to what constitutes a member of a Business Improvement Area.***

### **Membership**

(4) Members of an improvement area consist of persons who are assessed, on the last returned assessment roll, with respect to rateable property in the area that is in a prescribed business property class and tenants of such property. 2001, c. 25, s. 204 (4).

### **Determining tenancy**

(5) In determining whether a person is a tenant or not, the clerk of the municipality may accept a list provided under clause 210 (2) (b) or the declaration of a person that the person is a tenant and the determination of the clerk is final. 2001, c. 25, s. 204 (5).

### **One vote**

(6) Each member of an improvement area has one vote regardless of the number of properties that the member may own or lease in the improvement area. 2001, c. 25, s. 204 (6).

***We would like to express our thanks to the City of Owen Sound for the use of the Shore Room at the Bayshore Community Centre for this meeting***