

Owen Sound Downtown Improvement Area Board of Management

BOARD MEETING MINUTES

August 8th, 2018 – 5:32 p.m. to 8:24 p.m.

OSDIA Board Room

Present: Chair Parsons, Francesca Dobbyn, Jacquie Furtner, Councillor Koepke, Ron Cole, Kathy Hannen, Dianne Mattice, Councillor O’Leary

Regrets: Jeff Fluney, Wayne Ritchie

Guests: Director of Public Works and Engineering, Dennis Kefalas, Lois Taylor

Members of the Public: Peter Reid, Anne Finlay-Stewart

Staff: Deb Blackshaw

1. Meeting Call to Order

The meeting was called to order by Chair Parsons at 5:32 p.m.

2. Call for Additional Business

- 2.1 Office Signage
- 2.2 Tax Rebate
- 2.3 Situation at Former Victorious Living location”
- 2.4 Additional Correspondence

3. Disclosure of Pecuniary Interests

None

4. Confirmation Board Meeting Minutes

4.1 Approval of the minutes of the July 11th, 2018 Meeting.

The following correction was made to item #8.3 of the July 11th, 2018 minutes.

Motion: That Jacquie Furtner be appointed as the Owen Sound Downtown Improvement Area Board of Management’s Vice Chair position for the remainder of the Board’s term.

Moved by: Francesca Dobbyn

Seconded by: Ron Cole

Carried

Motion: That the minutes of the July 11th, 2018 meeting be approved as corrected.

Moved by: Councillor Koepke

Seconded by: Francesca Dobbyn

Carried

5. Public Question Period

5.1 Mr. Peter Reid questioned why the Owen Sound DIA has not given public notification of their Board minutes since the March,2018 Annual General Meeting and why the meetings were not being held on the regularly scheduled date according to the published calendar. After discussion regarding these two issues and further discussion regarding when agendas and minutes are posted to both the OSDIA website and the city

website Mr. Reid was assured that steps will be taken to adhere to both the OSDIA's polices and the requirements of the Ontario Municipal Board.

6. Deputation

6.1 City of Owen Sound's Director of Public Works, Dennis Kefalas – Downtown Parking Signage and Update on Garbage Disposal for Tenants – Mr. Kefalas presented a slideshow demonstrating current Downtown signage and suggestions for improved signage. The presentation pointed out that signage is not consistent nor does it lead visitors to the City to parking. Signage needs to be visible, consistent and provide information. Next steps for improving parking signage are: identify types of signage, determine location for signage, determine costs, present plan to the OSDIA, present plan for approval to City Council and implement the parking plan. Mr. Kefalas requested any further input be forwarded to him.

Mr. Kefalas also advised the OSDIA Board that letters were being prepared to Building Owners informing them that it is a Bylaw requirement that garbage storage is provided for tenants. If compliance is not obtained bylaw enforcement will begin and charges will be laid.

6.2 Jacquie Furtner – Downtown Parking – Reverse the Mindset Regarding Parking – Ms. Furtner has heard a number of comments regarding the Complimentary Parking proposal. She believes we should figure out what we're trying to accomplish, who we're trying accomplish it for and what do we need to do to get the outcomes we want. One of the proposals that Ms. Furtner thinks we should present is the re-establishment of meters for curbside parking (prime parking) and free parking in the lots either for 9 hours or for a more limited 4 to 5 hours. The limited hours would eliminate Downtown employees from filling the lots. As a result of Ms. Furtner's presentation the comment sheets will have four options. 1. Status Quo 2. Paid Prime Parking – Free Lot Parking 3. Business Funded Complimentary Parking throughout the Downtown. 4. Other (to encourage other ideas coming forward). Ms. Furtner will include all options in her Public Meeting presentation.

7. Correspondence Received for which Direction is Required

7.1 Correspondence Received For Which Direction is Required: **THAT** the OSDIA Board of Management move to Closed Session to consider correspondence from an identifiable individual. *(Moved to the end of the meeting)*

8. Reports by Directors and Staff

8.1 Personnel – No Report

8.2 Marketing - Councillor O'Leary reported on successful summer events. Last year's fall street décor will be reused

8.3 Owen Sound Police Services Report - No Report due to Inspector Fluney's absence.

8.4 Treasurer Kathy Hannen gave an overview of the Financial Statements to August 7th, 2018.

Motion: That the August 7th, 2018 Financial report be approved as presented.

Moved by: Kathy Hannen

Seconded by: Jacquie Furtner

Carried

8.5 Treasurer Kathy Hannen presented a 2019 Draft Budget.

Motion: That the 2019 Draft Budget be received.

Moved by: Kathy Hannen

Seconded by: Francesca Dobbyn

Carried

9. Matters Postponed

9.1 None

10. Motions for which Notice Was Previously Given

10.1 None

11. Discussion of Additional Business

10.1 – Office Signage – Councillor O’Leary questioned why the OSDIA sign has is not been replaced and requested that a banner be produced with a price tag of \$300 to \$500.

Motion: That a banner be produced to replace the OSDIA sign on the front of the building at a cost of \$300 to \$500.

Moved by: Councillor O’Leary

Seconded by: Francesca Dobbyn

Carried

10.2 – Tax Rebate on Vacant Property – Councillor Koepke requested that Kate Allen be invited to an upcoming meeting to talk about the Tax Rebate on Vacant Property.

10.3 - Situation at Former Victorious Living location – Councillor Koepke requested that a letter be sent to City Council and Owen Sound Police Service to offer support for the efforts dealing with the protest currently happening at the Victorious Living Centre.

Motion: That a letter be forwarded to the City and the OSPS in support of their efforts to rectify the situation at Victorious Living Centre in a positive manner.

Moved by: Councillor Koepke

Seconded by: Ron Cole

Carried

10.4 - Additional Correspondence – Deb Blackshaw presented a letter from Big Sisters/Big Brothers requesting support for their upcoming National Mentorship month by reaching out to the Membership with a joint letter from the organization and the OSDIA. The Board gave their permission for Staff to forward the letter out to the membership.

12. CORRESPONDENCE PROVIDED FOR INFORMATION

12.1 None

13. Notice of Motion

13.1 None

Guests left the meeting 8:03 p.m.

14. Moved from 7.1

Correspondence Received For Which Direction is Required: **THAT** the OSDIA Board of Management move to Closed Session to consider correspondence from an identifiable individual.

14.1 **Motion:** That the OSDIA Board of Management move to closed session to consider correspondence from an identifiable individual.

Moved by: Councillor Koepke

Seconded by: Francesca Dobbyn

Carried

15. Adjournment

Chair Parsons adjourned the meeting on 8:35 p.m.

Chair Parsons